

## Leschenault Leisure Centre Aquatics Terms and Conditions

# If you require a copy of our policies and procedures in a larger font, please advise reception at the LLC.

#### General:

- \*Please Note, Friday afternoon swimming lessons will not run in week 5 of the term program, fees will be adjusted accordingly.
- We are an endorsed Watch Around Water facility. Parents need to remain in the centre while their child is participating in swimming lessons unless the child is 12 years of age or over. Parents/guardians acknowledge that unaccompanied children over 12 years are subject to normal centre policy and are free to leave the facility of their own accord.
- Children who would otherwise wear a nappy are required to wear disposable or reusable swimmer nappies available from reception.
- Parents of children enrolled into the infant program are the only exception where parents are permitted to be actively involved in the instruction of the children during a lesson.
- Please ensure your child arrives and presents to the teacher before the commencement time of their lesson so the instructor can provide maximum teaching time for all students. Teachers are not responsible for finding children for their lesson. Class times operate on the clock on the wall above the spa.
- Parents are required to pay for themselves, and all children over 5 years of age not scheduled for lessons, to swim recreationally.
- No lessons will be conducted on public holidays. Term fees will be adjusted accordingly.
- Children must enrol for the full term of swimming lessons, part-time enrolments are not available.

## Fees:

- Term fees require a 50% deposit at the time of enrolment, this payment must be made via the Swim School office.
- The remaining 50% must be paid by the end of week 4 and can be paid at reception.
- Holiday Swim Week fees are required in full at the time of enrolment.
- Payments can be made over the phone using credit card or in person at reception.

## **Missed Lessons:**

- A credit or makeup lesson may be issued if your child is sick and unable to attend their class. A
  Doctor's Certificate and either a 'Missed Lesson Request' Form or a 'Makeup Lesson Request' form
  must be provided
- Each Credit Request will be assessed on a case-by-case basis.
- Makeup lessons are subject to the availability of places in a class. (Makeup lessons are not available for Holiday Swim Week).
- All requests for a credit or makeup lesson must be made within the same term and do not carry over to subsequent terms.

#### **Cancelled Lessons:**

In the event LLC cancels a lesson/s due to unforeseen circumstances, swimmers will have the cost
of the lesson credited to their LLC Swim School account to be used for future lessons; alternatively,
you can request the credit be issued as petty cash by completing a 'Missed Lesson Request' form.

## Term Cancellations:

- Term cancellations will incur a 20% cancellation fee with exception where a doctor's certificate is presented. (the 20% cancellation fee is calculated from the full term fees)
- Refunds for remaining lessons are calculated from the date Swim School administration is notified of the cancellation.

## **Credits:**

- Credits are not available for previous terms.
- Credits are kept on LLC Swim School accounts for a period of 1 year and thereafter written off.
- Credits are not transferrable between families or departments within LLC.

#### Kidsport:

- Patrons wishing to use Kidsport to cover some or all of their term fees must enrol for the full term, apply through Kidsport and present the Kidsport voucher to the Swim School office at the time of enrolment. Any shortfall in fees is to made up by the enrolee.
- No refunds or makeup lessons will be available for lessons paid for by Kidsport.